

## SUNDAY WORKING ADDENDUM AND OPT-IN/OUT FORM

### Introduction

As part of the Sunday Trading Act the Government has included measures to protect employment. The aim of this protection is to ensure that you have a choice about whether you want to work on Sundays.

### Terms used

- Opting-in - This is when you sign to say that you want to work on Sundays.
- Opting-out - This is when you have 'opted-in', but then later decide that you no longer want to work on Sundays.

### Opting-in

You need to complete an Opting-in Notice if you want to work some of your contracted hours on a Sunday. Signing the Notice means that you are prepared to work Sundays and do not object to Sunday working.

Hours worked on Sunday will be paid at .....

As part of the Sunday Trading Act stores may not trade on Easter Sunday and when Christmas Day falls on a Sunday. On these occasions you will not be required to work and as such these hours will be unpaid, unless alternative hours are available.

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### Opting-in Notice

I agree to work some of my contracted hours on a Sunday and do not object to Sunday working.

Signed: ..... Dated: .....

Please print your name .....